

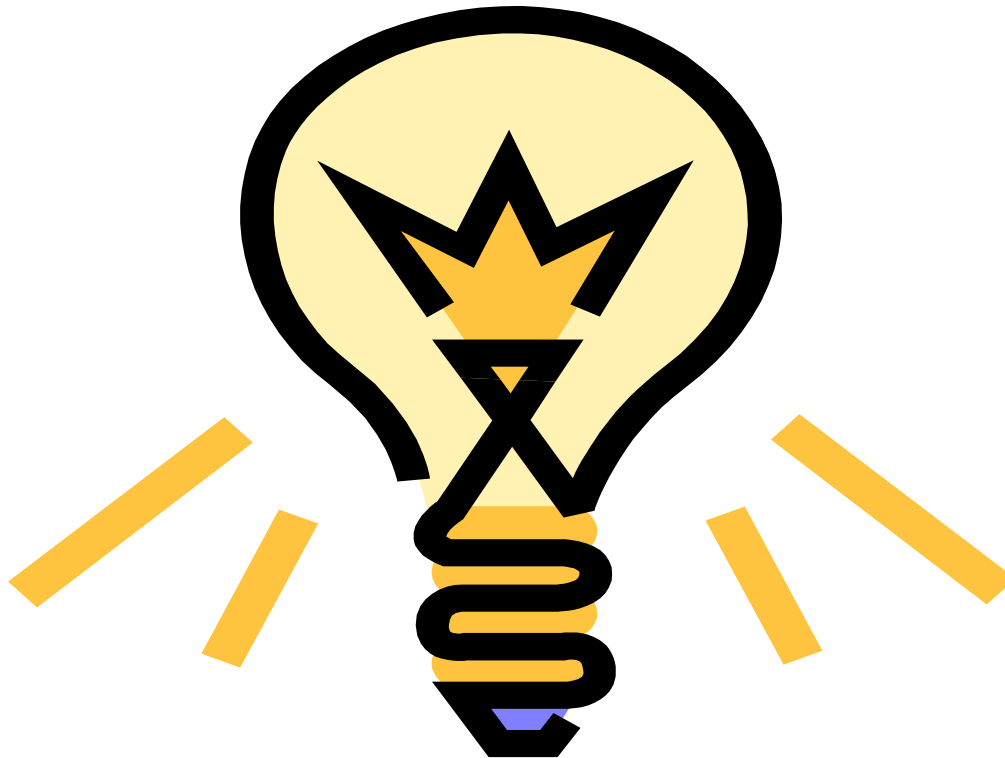
Why is the Clock Not Ticking?

Welfare Data Tracking
Implementation Project

Why is the Clock Not Ticking?

- The following slides provide different scenarios and the reason why the different time clocks are not ticking.
- The Welfare Data Tracking Implementation Project (WDTIP) website has reference materials used in these scenarios: <https://www.wdtip.ca.gov>

Scenario I



CalWORKs 60-Month Time Clock

- The County entered program participation for an individual with program type 04 and aid code 30 for the period 01/2007 to 03/2007.
- The program type 04 with aid code 30 ticks the TANF 60-month and CalWORKs 60-month time clocks.

Time Clock Months

- The County expects there will be 003 months on both the TANF 60-month and on the CalWORKs 60-month time clocks.
- The Time Clock Summary (TSUM) shows 003 months for TANF 60-month and 000 months for the CalWORKs 60-month time clock.

TSUM Time Clocks

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : JACK
FIRST : JILLS
MIDDLE :

SUFFIX :
DOB : 09/10/1989
SEX : M

CIN : 72996371H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH	01/2007		
TIME CLOCK END MONTH			
MONTHS USED	003	000	000
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	000
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

CalWORKs 60-Month Clock

- The County goes to the CalWORKs 60-month calendar (KCAL) screen.
- The KCAL shows 000 months for the CalWORKs 60-month time clock and no CalWORKs start month.

KCAL = 000 Months

KCAL

TRAC INFORMATION SYSTEM CALWORKS 60-MONTH CALENDAR

LAST	: JACK	SUF	: M	CIN	: 72996371H
FIRST	: JILLS	DOB	: 09/10/1989	SSN	:
MIDDLE	:	SEX	: M	ALIEN#	:

CALWORKS 60-MONTH TIME CLOCK START MONTH :
CALWORKS 60-MONTH TIME CLOCK END MONTH :
CALWORKS 60-MONTHS USED :
NON-CAL MONTHS (INCLUDED IN MONTHS USED) :
EXCEPTION MONTHS (EXCLUDES EXTENDER MOS) :
EXTENDER MONTHS (INCLUDED IN MONTHS USED) :
REPAY MONTHS :

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

PAGE: 01/01

1050 - NO DATA FOR THIS CIN ON THIS SCREEN.

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC

4B

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01/02

Program Participation Record

- The County goes to the Program Participation Update (UPRG) screen to verify if the program participation record is correct.

UPRG Record

UPRG

TRAC INFORMATION SYSTEM PROGRAM PARTICIPATION UPDATE

LAST	: JACK	SUF	X :	CIN	: 72996371H
FIRST	: JILLS	DOB	: 09/10/1989	SSN	:
MIDDLE	:	SEX	: M	ALIEN#	:

COUNTY ID : 01 - 30 - 1234567 - 0 - 00 (COUNTY #/AID/SERIAL #/FBU/PRSN #)

PROGRAM TYPE CODE	: 04	FED STATE ONLY IND	: N
PARTICIPANT TYPE CD	: A	MINOR PARENT FLAG	: N

PROGRAM START DATE	: 01 / 01 / 2007	PROGRAM END DATE	: 03 / 31 / 2007
PROGRAM START MONTH	: 01 / 2007	PROGRAM END MONTH	: 03 / 2007

PGMPT SYS CODE	: CTWF	DISC REASON CODE	: 099
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F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F7=ADD F8=MOD F9=DEL
F10=TSUM F11=MEDS F12=TRAC

4B

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01/02

Individual's Date of Birth

- The County checks the individual's Date of Birth (DOB). The DOB is 09/10/1989.
- The program participation record is effective 01/01/2007 when the individual would be under the age of 18.
- The CalWORKs 60-month time clock does not tick for individuals under the age of 18.

PSUM Date of Birth

PSUM

TRAC INFORMATION SYSTEM PROGRAM SUMMARY

LAST : JACK
FIRST : JILLS
MIDDLE :

SUFY :
DOB : 09/10/1989
SEX : M

CIN : 72996371H
SSN :
ALIEN# :

SEL	CNVRTD	COUNTY	AID CD	SERIAL	FBU	PRSN	PROGRAM	START	END
=	Y	01	30	1234567	0	00	CALWORKS	01/2007	03/2007

OVERLAPPING PROGRAM PARTICIPATION : N
SELECT ONE AND PRESS ENTER

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F1=HELP F2=IINQ F3=PREV F4=SCRN F5=UPRG F7=UP F8=DN F10=TSUM F11=MEDS F12=TRAC

4B

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09/03

Scenario II



TANF 60 & CalWORKs 60-Month Time Clocks

- The County entered program participation for an individual with program type 04 and aid code 30 for the period 01/2013 to 05/2013.
- The program type 04 with aid code 30 ticks the TANF 60-month and CalWORKs 60-month time clocks.

TSUM Time Clocks

- The County expects that there will be 005 months on the TANF 60-month and CalWORKs 60-month time clocks.
- The TSUM screen shows 000 months for both the TANF 60-month and CalWORKs 60-month time clocks.

TANF =000 /CalWORKs =000

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : AP	SUFY :	CIN : 72945512H
FIRST : CO	DOB : 01/05/1980	SSN :
MIDDLE :	SEX : F	ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH			
TIME CLOCK END MONTH			
MONTHS USED	000	000	
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

Verify DOB

- The County checks the DOB information on the TSUM screen.
- The individual is over 18 and should have TANF 60-month and CalWORKs 60-month clocks.

DOB 01/05/1980

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : AP
FIRST : CO
MIDDLE :

SUFX :
DOB : 01/05/1980
SEX : F

CIN : 72945512H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH			
TIME CLOCK END MONTH			
MONTHS USED	000	000	
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

Verify Program Participation

- The County checks the program participation record's effective date in the PSUM screen.
- The CalWORKs record has the correct effective dates.

PSUM CalWORKs Effective Dates

PSUM

TRAC INFORMATION SYSTEM PROGRAM SUMMARY

LAST : AP
FIRST : CO
MIDDLE :

SUFY :
DOB : 01/05/1980
SEX : F

CIN : 72945512H
SSN :
ALIEN# :

SEL	CNVRTD	COUNTY	AID CD	SERIAL	FBU	PRSN	PROGRAM	START	END
=	Y	01	30	1234567	0	00	CALWORKS	01/2013	05/2013

OVERLAPPING PROGRAM PARTICIPATION : N
SELECT ONE AND PRESS ENTER

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F1=HELP F2=IINQ F3=PREV F4=SCRN F5=UPRG F7=UP F8=DN F10=TSUM F11=MEDS F12=TRAC

4B

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09/03

Program Participation Update Screen

- The County goes to the Program Participation Update (URPG) to verify the record information.
- The County finds that the participant type code value is a “C”; indicating that this record is for a child.

UPRG Participant Type Code

UPRG

TRAC INFORMATION SYSTEM PROGRAM PARTICIPATION UPDATE

LAST	:	AP	SUF	:		CIN	:	72945512H
FIRST	:	CO	DOB	:	01/05/1980	SSN	:	
MIDDLE	:		SEX	:	F	ALIEN#	:	

COUNTY ID : 01 - 30 - 1234567 - 0 - 00 (COUNTY #/AID/SERIAL #/FBU/PRSN #)

PROGRAM TYPE CODE	:	04	FED STATE ONLY IND	:	N
PARTICIPANT TYPE CD	:	C	MINOR PARENT FLAG	:	N

PROGRAM START DATE	:	01 / 01 / 2013	PROGRAM END DATE	:	05 / 31 / 2013
PROGRAM START MONTH	:	01 / 2013	PROGRAM END MONTH	:	05 / 2013

PGMPT SYS CODE	:	CTWF	DISC REASON CODE	:	099
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F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F7=ADD F8=MOD F9=DEL
F10=TSUM F11=MEDS F12=TRAC

4B

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01/02

UPRG Record Modification

- The County hits the F8 key to modify the record.
- The County modifies the participant type code value from “C” to “A”.

Participant Type Code Corrected

UPRG

TRAC INFORMATION SYSTEM PROGRAM PARTICIPATION UPDATE

LAST	:	AP	SUF	:		CIN	:	72945512H
FIRST	:	CO	DOB	:	01/05/1980	SSN	:	
MIDDLE	:		SEX	:	F	ALIEN#	:	

COUNTY ID : 01 - 30 - 1234567 - 0 - 00 (COUNTY #/AID/SERIAL #/FBU/PRSN #)

PROGRAM TYPE CODE	:	04	FED STATE ONLY IND	:	N
PARTICIPANT TYPE CD	:	<u>A</u>	MINOR PARENT FLAG	:	N

PROGRAM START DATE	:	01 / 01 / 2013	PROGRAM END DATE	:	05 / 31 / 2013
PROGRAM START MONTH	:	01 / 2013	PROGRAM END MONTH	:	05 / 2013

PGMPT SYS CODE	:	CTWF	DISC REASON CODE	:	099
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1020 - PLEASE MODIFY DATA

F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F7=ADD F8=MOD F9=DEL
F10=TSUM F11=MEDS F12=TRAC

4B

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11/23

Time Clock Recalculations

- The following day the county verifies if time clock recalculations corrected the time clocks.

TANF 005 / CalWORKs 005

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : AP
FIRST : CO
MIDDLE :

SUFEX :
DOB : 01/05/1980
SEX : F

CIN : 72945512H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH	01/2013	01/2013	
TIME CLOCK END MONTH			
MONTHS USED	005	005	000
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	000
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

:00.1

01/02

Scenario III



TANF 60 & CalWORKs 60-Month Time Clocks

- The County entered program participation for an individual with program type 04 and aid code 30 for the period 01/2011 to 04/2011.
- The program type 04 with aid code 30 ticks the TANF 60-month and CalWORKs 60-month time clocks.

TANF 000 / CalWORKs 000

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : BA
FIRST : FR
MIDDLE :

SUFx :
DOB : 07/07/1970
SEX : M

CIN : 79731802H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH			
TIME CLOCK END MONTH			
MONTHS USED	000	000	
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

IDET Indicators

- The County checks the Individual Detail (IDET) time clock indicators.
- The TANF 60 and CAL 60 Indicators both show a value of “Y”.

IDET Time Clock Indicators

IDET

TRAC INFORMATION SYSTEM INDIVIDUAL DETAIL

LAST : BA
FIRST : FR
MIDDLE :

SUFY :
DOB : 07/07/1970
SEX : M

CIN : 79731802H
SSN :
ALIEN# :

BIRTH COUNTRY :
BIRTH STATE :
ALTERNATE IDENTITY : Y
LAST COUNTY OF RECORD : 8

TIMECLOCK INDICATOR
A. TANF 60 : Y
B. CAL 60 : Y
C. NON-CAL MONTHS : N
D. WTW 24 : N

EXCEPTIONS INDICATORS
A. SANCTIONS : Y
B. EXEMPTIONS : N
C. GOOD CAUSE : N
D. EXTENDER : N
E. REPAY : N

DIVERSION INDICATOR : N

1040 - DATA REFRESHED.

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC

4B

:00.1

01/02

PSUM Record

- The County goes to the PSUM record to verify if the program participation record has the correct effective dates.
- The County notices that the program participation record has a description of “AFDC” instead of CalWORKs.

PSUM AFDC Record

PSUM

TRAC INFORMATION SYSTEM PROGRAM SUMMARY

LAST : BA
FIRST : FR
MIDDLE :

SUFEX :
DOB : 07/07/1970
SEX : M

CIN : 79731802H
SSN :
ALIEN# :

SEL	CNVRTD	COUNTY	AID CD	SERIAL	FBU	PRSN	PROGRAM	START	END
=	Y	01	30	1234567	0	00	AFDC	01/2013	04/2013

OVERLAPPING PROGRAM PARTICIPATION : N
SELECT ONE AND PRESS ENTER

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F1=HELP F2=IINQ F3=PREV F4=SCRN F5=UPRG F7=UP F8=DN F10=TSUM F11=MEDS F12=TRAC

4B

:00.8

09/03

Modify Program Participation

- The County goes to the UPRG to modify the program participation record.
- The County finds that the program type code is not a modifiable field.

Program Type Code cannot be Modified

UPRG

TRAC INFORMATION SYSTEM PROGRAM PARTICIPATION UPDATE

LAST	: BA	SUF	:	CIN	: 79731802H
FIRST	: FR	DOB	: 07/07/1970	SSN	:
MIDDLE	:	SEX	: M	ALIEN#	:

COUNTY ID : 01 - 30 - 1234567 - 0 - 00 (COUNTY #/AID/SERIAL #/FBU/PRSN #)

PROGRAM TYPE CODE	: 02	FED STATE ONLY IND	: N
PARTICIPANT TYPE CD	: A	MINOR PARENT FLAG	: N

PROGRAM START DATE	: 01 / 01 / 2013	PROGRAM END DATE	: 04 / 30 / 2013
PROGRAM START MONTH	: 01 / 2013	PROGRAM END MONTH	: 04 / 2013

PGMPT SYS CODE	: CTWF	DISC REASON CODE	: 099
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1020 - PLEASE MODIFY DATA

F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F7=ADD F8=MOD F9=DEL
F10=TSUM F11=MEDS F12=TRAC

4B

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13/23

UPRG Record Corrections

- The County deletes the record and adds the corrected record.

Corrected Record Added

UPRG

TRAC INFORMATION SYSTEM PROGRAM PARTICIPATION UPDATE

LAST	:	BA	SUF	:		CIN	:	79731802H
FIRST	:	FR	DOB	:	07/07/1970	SSN	:	
MIDDLE	:		SEX	:	M	ALIEN#	:	

COUNTY ID : 01 - 30 - 1234567 - 0 - 00 (COUNTY #/AID/SERIAL #/FBU/PRSN #)

PROGRAM TYPE CODE	:	04	FED STATE ONLY IND	:	N
PARTICIPANT TYPE CD	:	A	MINOR PARENT FLAG	:	N

PROGRAM START DATE	:	01 / 01 / 2013	PROGRAM END DATE	:	04 / 30 / 2013
PROGRAM START MONTH	:	01 / 2013	PROGRAM END MONTH	:	04 / 2013

PGMPT SYS CODE	:	CTWF	DISC REASON CODE	:	099
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1070 - RECORD ADDED SUCCESSFULLY.

F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F7=ADD F8=MOD F9=DEL
F10=TSUM F11=MEDS F12=TRAC

4B

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01/02

Time Clock Recalculations

- Later, the county verifies if time clock recalculations corrected the time clocks.
- The TSUM screen now displays the TANF 60-month time clock = 004 months and the CalWORKs 60-month time clock = 004 months.

Time Clock Recalculations

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : BA
FIRST : FR
MIDDLE :

SUFFIX :
DOB : 07/07/1970
SEX : M

CIN : 79731802H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH	01/2013	01/2013	
TIME CLOCK END MONTH			
MONTHS USED	004	004	000
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	000
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

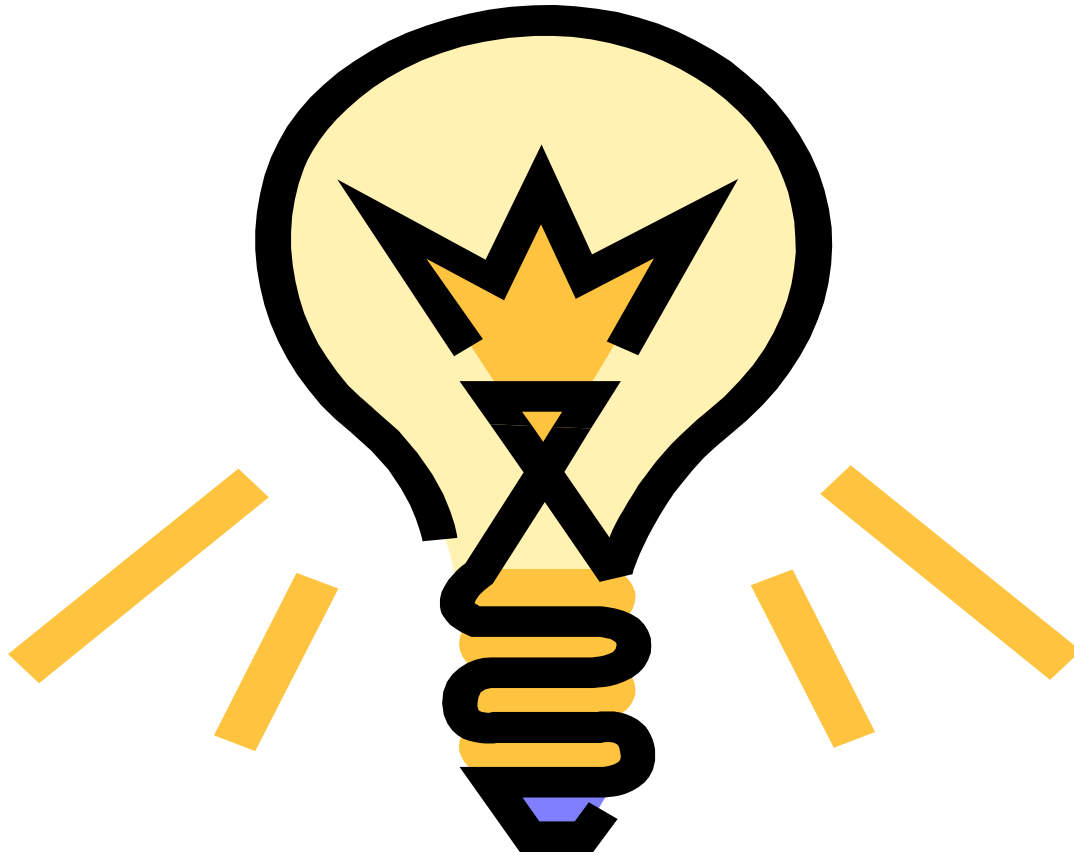
F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

Scenario IV



WTW 24-Month Time Clock

- The WTW 24-month time clock will only tick if there are PSUM records and a WTW Plan Sign Date.
- The WTW 24-month time clock begins to tick effective the first of the following month, of the WTW Plan Sign Date.
- The WTW 24-month time clock was in effect from 01/01/2013 – 04/30/2022.

PSUM records

PSUM

TRAC INFORMATION SYSTEM PROGRAM SUMMARY

LAST : CRO
FIRST : ANG
MIDDLE :

SUFEX :
DOB : 10/01/1944
SEX : F

CIN : 72487402H
SSN :
ALIEN# :

SEL	CNVRTD	COUNTY	AID CD	SERIAL	FBU	PRSN	PROGRAM	START	END
=	Y	01	30	1234567	0	00	CALWORKS	01/2013	07/2013

OVERLAPPING PROGRAM PARTICIPATION : N
SELECT ONE AND PRESS ENTER

PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F5=UPRG F7=UP F8=DN F10=TSUM F11=MEDS F12=TRAC

4B

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09/03

WSUM records

```
WSUM                                TRAC INFORMATION SYSTEM
                                   WELFARE TO WORK 24-MO SUMMARY

LAST   : CRO                        SUFX  :                      CIN   : 72487402H
FIRST  : ANG                        DOB   : 10/01/1944          SSN   :
MIDDLE :                            SEX   : F                  ALIEN# :

SEL    CNTY #                      WORKPLAN SIGN DATE          RECEIVED DT
=      01                          03/21/2013                  08/12/2013

                                           PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 09/03
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WTW 24-Month Time Clock Start Date

- Why isn't the WTW 24-month time clock ticking for March 2013? If there are PSUM records and a WTW Plan Sign Date for March 2013?
- Per ACL 12-67, the WTW 24-month time clock will begin to tick effective the first of the following month, of the WTW Plan Sign Date, (April 2013 for this scenario).

WTW 24-Month Time Clock Elimination

- Per ACL 20-120, the WTW 24-month time clock was eliminated on April 30, 2022.
- TRAC historical WTW displayed data is from January 01, 2013, through April 30, 2022.

WCAL records

WCAL

TRAC INFORMATION SYSTEM
WTW 24-MONTH CALENDAR

LAST	:	CRO	SUF	:		CIN	:	72487402H
FIRST	:	ANG	DOB	:	10/01/1944	SSN	:	
MIDDLE	:		SEX	:	F	ALIEN#	:	

EARLIEST WTW PLAN SIGN DATE	:	03/21/2013
WTW 24-MONTH TIME CLOCK START MONTH	:	04/2013
WTW 24-MONTH TIME CLOCK END MONTH	:	
WTW 24-MONTHS USED	:	004
EXCEPTION MONTHS	:	000
EXTENSION MONTHS (INCLUDED IN MOS USED)	:	000

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	-	-	-	Y	Y	Y	Y	-	-	-	-	-

PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC

4B

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01/02

TSUM display

TSUM

TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY

LAST : CROSS
FIRST : ANGEL
MIDDLE :

SUFx :
DOB : 10/01/1944
SEX : F

CIN : 72487402H
SSN :
ALIEN# :

	TANF 60	CALWORKS 60	WTW 24
TIME CLOCK START MONTH	01/2013	01/2013	04/2013
TIME CLOCK END MONTH			
MONTHS USED	007	007	004
NON-CAL MONTHS *	000	000	N/A
WTW EXTENSION MONTHS *	N/A	N/A	000
EXCEPTION MONTHS	000	000	000
REPAY MONTHS	000	000	N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B

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01/02

Conclusion

- This concludes the training module on “Why the clock is not ticking?”